

CITY OF PELHAM PERSONNEL BOARD

City of Pelham, Shelby County, Alabama Civil Service System Act

1.2A The Personnel Board-

The Personnel Board shall be composed as follows:

1. One (1) member elected by the classified employees of the City of Pelham.
2. One (1) member appointed by the Mayor and City Council of the City of Pelham., but not sooner than twelve (12) months after taking office.
3. The third member shall be mutually agreed upon by the first two members.

Such appointments shall be for terms of four (4) years. No member of the board, at the time of appointment, nor, for three (3) years prior to appointment, shall have held public office or political party office, nor have been a candidate for public office. Vacancies during unexpired terms shall be filled for the remainder of the term and shall be filled in the same manner as originally filled.

1.2B Duties of the Personnel Board-

- a. Meet in regular session at least quarterly and at other times as necessary to transact the business of the board.
- b. Promulgate such policies, rules and regulations as are necessary to carry out the provisions of this act and to develop a comprehensive civil service system.
- c. Review, approve, disapprove, or modify administrative actions and the administration of the program by the Director.
- d. Hear and render decisions relative to disciplinary and related matters as set forth in this act.
- e. Conduct inquiry and investigation as to the force and effect of this act, and the operation of the merit system program.
- f. Transact such other business within the purview of the Board and within the intent of this act.