

PELHAM WATER WORKS
3111 CUMMINGS ST
PELHAM, AL 35124
PH 205-620-6420 FAX 205-620-6560



UTILITY SERVICE APPLICATION
PelhamAlabama.gov
water@pelhamalabama.gov

NEW CONSTRUCTION
 RESIDENTIAL APPLICATION
 COMMERCIAL APPLICATION

ACTIVATION OF SERVICE REQUIREMENTS: COMPLETED APPLICATION, A VALID GOVERNMENT PHOTO, SERVICE FEE AND OR / DEPOSIT PAID.
RENTAL APPLICANTS MUST PROVIDE A SIGNED AND DATED RENTAL/LEASE AGREEMENT WITH OWNER'S NAME AND PHONE NUMBER. VERIFICATION OF COMPLIANCE FROM THE BUILDING DEPARTMENT IS REQUIRED FOR COMMERCIAL APPLICANTS.
PURCHASER APPLICANTS CAN ESTABLISH SERVICE IN ADVANCE OF CLOSING. A COPY OF PROPERTY DEED IS REQUIRED WITHIN 5 BUSINESS DAYS OF CLOSING.

PLEASE PRINT

DATE SERVICE TO BEGIN (ONE BUSINESS DAY) (M-F EXCEPT HOLIDAYS) NOTICE REQUIRED): Enter a date.			
SERVICE ADDRESS:			
CITY:	STATE:	ZIP:	LOT:
PRIMARY APPLICANT/ BUSINESS NAME:			
SS or FEIN:	DOB:	DRIVERS LICENSE:	STATE:
HOME PHONE:	CELL:	WORK:	
SECONDARY APPLICANT:			
SS NUMBER:	DOB:	DRIVERS LICENSE:	STATE:
HOME PHONE:	CELL:	WORK:	
MAILING ADDRESS (IF DIFFERENT FROM ABOVE):			
CITY:	STATE:	ZIP:	
BILL PREFERENCE (MUST CHOOSE ONE) MAILED <input type="checkbox"/> EMAILED <input type="checkbox"/>			
EMAIL ADDRESS:			
IF RENTAL PROPERTY, OWNERS NAME / MANAGEMENT COMPANY:			
MAILING ADDRESS (IF DIFFERENT FROM ABOVE):			
CITY:	STATE:	ZIP:	
PHONE NUMBER:			
MANAGER OR CONTACT PERSON:			
PHONE NUMBER:			

I HAVE READ AND UNDERSTAND THE INFORMATION PROVIDED HERewith AND AGREE TO ABIDE BY THE TERMS AND CONDITIONS AS SET FORTH BY PELHAM WATER WORKS.

 APPLICANT SIGNATURE DATE CO-APPLICANT SIGNATURE DATE

OFFICE USE ONLY							
LOCATION # _____	ACCOUNT NUMBER _____	WORK ORDER NUMBER _____					
TRANSFER _____	DEPOSIT _____	NEW SERVICE _____	METER _____	SEWER _____			
METER # _____	WATER _____	GARBAGE _____	SEWER _____	STP # _____			
COPY OF DEED _____	LEASE _____	LISTING AGREEMENT _____	VOC _____	PLAN REVIEW _____	RT # _____	CSR _____	

- Active accounts are billed monthly for all applicable services available.
- Minimum charges apply even if services are not used.
- Bills are sent by regular mail unless e-bill is requested.
- Payment methods: mail, bank draft, in office, after-hours depository, by automated phone or online. An online payment may take up to 48 hours to post. Payments made online or by phone will be subject to a 3.25% convenience fee.
- Failure to receive bill does not excuse customer from responsibility to pay bill on or before due date.
- A 10% penalty will be assessed if not paid by date specified.
- Any amount past due shall be subject to disconnection at any time.
- If disconnection occurs, the account balance must be paid in full and includes the \$50 disconnect fee. Cash or applicable credit card payment must be received in office before 3:00 pm for service to be restored same day. Must notify office payment has been made. Failure to notify may result in services not being restored same day.
- Payment of any tender which is returned unpaid will result in service interruption without further notice and a disconnect fee will apply as well as a return item fee.
- City of Pelham is only responsible for services provided up to the meter and not beyond the meter.
- Tampering with meters is a violation and is subject to immediate disconnection, prosecution, and reimbursement to the Pelham Water Works for all expenses incurred.
- Customers are responsible for keeping the utility easement clear and unobstructed for the purpose of maintenance, operation, and meter reading at all times.
- Customers are responsible for payment of services used at this location (and any other location that you transfer service to/from) until you notify Pelham Water Works by written notice on the Request to Discontinue Service Form.
- Any unpaid balance after account is closed for 30 days may be reported to a collection agency. Cost associated with collection will be assessed upon the customer/location.
- Customers are subject to all rules, policies, ordinances and rates that are presently in place or which may be adopted in the future.